

# *Seis Lagos Utility District*

## Minutes Board of Directors Meeting Monday, April 20, 2020

The Seis Lagos Utility District held an, regular meeting at the Seis Lagos Clubhouse, 220 Seis Lagos Trail on Monday, April 20, 2020. The following board members were present: Brian Holmes, Jeff Henderson, Keith Weinman, and Nick Calautti. The meeting was held via teleconference.

Brian Holmes called the meeting to order at 7:30 p.m. determined a quorum was present and all legal requirements had been met for posting of meeting notices. Brian asked all computers to be muted.

Brian Holmes motioned to convene into executive session in accordance with Texas Government Code, Chapter 551.001, the Board will enter closed Executive Session to discuss the following:

- a. Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: appointment of public officer to president.

### Citizens Input:

No citizen's Input.

### Reports:

President's report: Brian Holmes spoke about the COVID-19 response and advised we will continue with teleconference board meetings until it is safe for us to meeting in person. Brian discussed the new office procedures which will remain in place as well. Water disconnects will be ceased at this time due to the national emergency.

Operator's report: Dewane Clark discussed new procedures put in place by district employees.

Engineering report: Bob advised the pump station is ready pending a final review. There may be some changes made to the project after speaking with Dewane.

#### 1. Discuss, Consider, and Act on Consent Agenda:

- BOD Meeting Minutes – February 2020
- Financials – March 2020
- Newsletter – May 2020

Financial items tabled until the next month. Consent agenda approved.

Jeff Henderson seconded motion. Motion passed unanimously.

#### 2. Discuss, Consider and Act on all matters incident and related to the issuance of "Seis Lagos Utility District Utility System Revenue Bonds, Series 2020," including the adoption of an order approving the issuance of such bonds.

Overall, the bond payments are going to be level after reviewing the summary. Brian Holmes advised he reviewed the documents and has no questions at this time. Brian Holmes made a motion to adopt the revenue bond.

Jeff Henderson seconded the motion. Motion passed unanimously.

#### 3. Discuss, consider, and act on drainage issue for culvert under Santiago trail near 900 Santiago Trail.

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Dewane Clark advised trees would have to be removed to correct the issue. Brian Holmes suggests the engineers look at the issue to come up with a solution.

Item has been tabled until next month's meeting.

4. Discuss, consider, and act on options and policy for customer requests for payment relief.

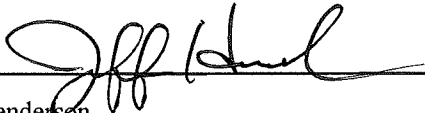
Members discussed implementing a payment plan over a 3-month period. Late fees will be waived at this time and the issue will be revisited later. Brian Holmes made a motion to set a policy stating any customers financially affected by COVID-19 can request a waiver on late fees and a 3-month forbearance on water bill payments.

Nick Calautti seconded the motion. Motion passed unanimously.

5. Discuss, consider, and act on current customer requests for payment relief.

Doris Vison advised 1 customer has requested payment relief.

Adjournment

  
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Jeff Henderson

Date May 18, 2020